



7th ANNUAL SEGUIN FILM AND ARTS FESTIVAL November 4-6, 2011
<http://www.seguinfestival.org>

Volunteer Information

Name:	Company/School:
Address: Street	
City	State/Province
Country	Zip/Postal Code
Daytime Telephone:	Evening Telephone:
Other Telephone:	Fax Number:
Email Address:	Web Address:
Emergency Contact Name:	Emergency Contact Telephone:

Skills and Preferences

Do you have a valid driver's license?

- Yes No

What is your shirt size?

- S M L XL

Are you able to volunteer for projects in the few weeks before the festival?

- Yes No

Are you generally available (check all that apply):

- Mornings Afternoons Evenings Weekdays Weekends

Please check availability during the festival in the table below:

	Fri Nov 4	Sat Nov 5	Sun Nov 6
Shift 1: 8am – 1pm			
Shift 2: 10am – 3pm			
Shift 3: 12pm – 5pm			
Shift 4: 2pm – 7pm			
Shift 5: 4pm – 9pm			
Shift 6: 6pm – 11pm			

In what areas would you be interested in volunteering (check all that apply):

- Publicity: Postering Distributing Programs Festival Information Booth
 Box Office: Tickets Sales
 Film Screenings: Facilitation of Question and Answer Sessions

Please describe any previous festival, event, volunteer, customer service, or other related experience working with the general public

Volunteer Benefits

To receive the following benefits, you must volunteer for at least one shift during the festival.

- 2011 Seguin Film and Arts Festival T-Shirt
- Special recognition in the festival program
- A volunteer identification badge that allows FREE! access to all film screenings

Policies and Procedures

The success of the Seguin Film and Arts Festival will stem largely from the positive, professional, and fun image it portrays to the public. Therefore, it is important to remember that, as a volunteer, you are representing the Seguin Film and Arts Festival at all times. Below are our volunteer policies which must be adhered to at all times while volunteering:

- Volunteers must be wearing the volunteer t-shirts and identification badges at all times while on duty.
- Volunteers should be on time for all shifts, and should advise the Volunteer Coordinator as soon as possible when they cannot make a shift.
- Volunteers should look presentable and be polite, courteous, and respectful to everyone.

When completed, return this form to:
Seguin Film and Arts Festival
c/o Seguin Cultural Arts Foundation
PMB # 204
562 S. Hwy. 123 Bypass
Seguin, Texas 78155

If you have any questions, please email info@seguinfestival.org or call 830-372-1928
Thank you for volunteering at the 2011 Seguin Film and Arts Festival!